

THIS DOCUMENT IS THE PROPERTY
OF THE GOVERNMENT OF ANGUILLA

Copy No:

MINUTES OF THE 44TH MEETING OF THE ELEVENTH ANGUILLA
EXECUTIVE COUNCIL HELD ON THURSDAY 31ST MARCH 2016

- PRESENT:**
- Her Excellency the Governor, Ms Christina Scott
 - The Honourable Victor Banks, Chief Minister and Minister of Finance,
Economic Development, Commerce, Tourism, Lands & Physical Planning
 - The Honourable Deputy Governor, Mr Stanley Reid
 - The Honourable Evans Rogers, Minister of Health and Social Development
 - The Honourable Cora Richardson-Hodge, Minister of Home Affairs, Immigration,
Labour, Environment, Human Rights, Gender Affairs, Constitutional Affairs and
Information and Broadcasting
 - The Honourable Curtis Richardson, Minister of Infrastructure, Communications,
Utilities, Housing, Agriculture and Fisheries and Information Technology
 - The Honourable Attorney General (Acting), Mr Anthony La Ronde
 - Mrs Nicola Webster, Executive Assistant/Understudy to Clerk, Executive Council
- IN ATTENDANCE:**
- Hon Cardigan Connor, Parliamentary Secretary
 - Dr Bonnie Richardson-Lake, PS, HSD
 - Dr Conville S. Brown, Chairman and Chief Executive Officer, The Cancer Centre
Eastern Caribbean (TCCEC)
 - Dr Tom McGowan, Medical Director, TCCEC
 - Mr Henry J. Hazel, Senior Executive Officer, TCCEC
 - Dr Aidan Harrigan, PS, FIN
 - Mr Marc Bienvenu, Property Tax Consultant
 - Mr Larry Franklin, PS MICUHAFIT
 - Mr Othlyn Vanterpool, Adviser, Agriculture and Fisheries
 - Mr Kenneth Hodge, PAS, MHA
 - Mr William Vanterpool, Director of Agriculture
 - Ms Gina Brooks, Tourism Planner
- ABSENT:**
- The Honourable Attorney General, Mr Rupert Jones
 - Mrs Jewelle Fleming, Clerk to Executive Council

EX MIN 16/200

CONFIRMATION OF THE MINUTES

Hon Cardigan Connor, Parliamentary Secretary joined the Meeting.

Council confirmed the Minutes of the 43rd Meeting held on Thursday 24th March 2016.

EX MIN 16/201

MATTERS ARISING FROM THE MINUTES**EX MIN 16/190 EX MEM 16/107 ANGUILLA AIR AND SEA PORTS AUTHORITY (AASPA) – 2016 BUSINESS PLAN**

Parliamentary Secretary remained in attendance.

Further to EX MIN 16/190 of 24th March 2016, Council agreed that the Honourable Chief Minister and Minister of Finance should write to the Chairperson, AASPA and confirm approval for the AASPA 2016 Business Plan with conditions as outlined below:-

1. the AASPA makes every effort to implement and collect all the fees, charges and tariffs as approved by the Government of Anguilla and in accordance with the approved Tariff Book 2014/15, the Anguilla Air and Sea Ports Authority Act and Regulations and the Laws of Anguilla;
2. the AASPA shall not undertake any borrowing during the course of 2016 without dialogue, advice and the explicit approval of the Government of Anguilla;
3. the AASPA will make every effort to be self-sustaining, whilst reducing its debt, liabilities and unpaid bills during the course of 2016;
4. the AASPA will submit monthly financial reports to MICUHAFIT and MFEDICTLP no more than two weeks after the end of each month. The monthly reports should include appropriate details of all revenue and expenditure items as directed by the Permanent Secretary Finance;
5. the AASPA will submit Minutes of Board meetings to the portfolio Ministry, MICUHAFIT no later than one month after each meeting;
6. submission of all outstanding annual reports and audited statements by September 2016. That is, the AASPA should aim to be in compliance with section 32 of the AASPA's Act by September 2016;
7. the AASPA shall not undertake any major capital works or expenditure without dialogue, advice and approval from Government;
8. the AASPA shall work collaboratively and in accordance with the GoA's medium and long terms plans for strategic and tactical port development and operations and

9. the AASPA shall remain guided and act in accordance with the Fiscal Responsibility Act and the Framework for Fiscal Sustainability and Development.

Action: PS, MICUHAFIT; PS, FIN; CEO, AASPA; CHAIR, AASPA; AIR MAN

EX MIN 16/202

PRESENTATION BY THE CANCER CENTRE EASTERN CARIBBEAN AND THE CANCER CENTRE, ANGUILLA (TCCEC)

Parliamentary Secretary remained in attendance. Dr Bonnie Richardson Lake, PS, HSD, Dr Tom McGowan, Medical Director, TCCEC, Dr Conville S. Brown, Chairman and CEO, TCCEC and Mr Henry J. Hazel, Senior Executive Officer, TCCEC joined the Meeting.

Dr Conville S. Brown, Chairman and CEO, TCCEC gave a power point presentation on the Cancer Centre Eastern Caribbean and the Cancer Centre, Anguilla. He indicated that TCCEC is the result of an OECS Head of Authority Mandate to develop a State of the Art Cancer and Cardiac Care Service to serve the people of the organisation of the Eastern Caribbean State using his Hub and Spoke Model. He further indicated that the TCCEC Hub in Antigua will provide Radiation Therapy while the OECS Member States, The Spokes, will be assisted by TCCEC where needed to establish a cost saving, robust oncology service so that Oncology Consultants, Clinics and Chemotherapy can be administered at home especially at the Government's facility for Government patients – The Cancer Centre Anguilla at the Princess Alexandria Hospital, Anguilla.

Council noted that the TCCEC was intended at inception and mandated by the OECS Heads of Authority in 2009, to serve the people of the OECS in the most cost effective and affordable manner as they continue the fight against the ravages of Cancer in our people and countries.

Council thanked the officials for a comprehensive presentation.

Action: PS, HSD, HON MIN, HSD

EX MIN 16/203

PRESENTATION ON THE STEPS TO FINALISE THE PROPERTY TAX REFORM PROJECT

Parliamentary Secretary remained in attendance. Dr Aidan Harrigan, PS FIN and Mr Marc Bienvenu, Property Tax Consultant joined the meeting;

Further to EX MIN 16/152 of 10th March, 2016, Council:-

- (i) noted the presentation by Mr Marc Bienvenu, Property Tax Consultant;
- (ii) noted the importance of the timelines which include the appointment of the Valuation Review Board, completion of Public and Hotels Awareness, finalisation of training on the policies and procedures as well as putting in place a stronger compliance mechanism and determining when penalties and interest are to begin;

- (iii) agreed to implement the Property Tax on 1st July, 2016; and
- (iv) agreed that the Property Tax Bill be presented to the Ex Co by the 14th April 2016 to be laid at the next sitting of the House of Assembly on 26th April, 2016.

Action: PS, FIN; CIR; HON AG; PS EDICTLP; PAS, FIN; BD; DM; DEP; CPO

EX MIN 16/204

EXMEM 16/115 VALLEY FOOD COURT – THE WAY FORWARD

Parliamentary Secretary and Dr Aidan Harrigan, PS FIN remained in attendance. Mr Larry Franklin, PS MICUHAFIT, Mr Othlyn Vanterpool, Adviser, Agriculture and Fisheries, Mr Kenneth Hodge, PAS, MHA, Mr William Vanterpool, Director of Agriculture and Ms Gina Brooks, Tourism Planner joined the meeting.

Council noted the presentation by PS, MICUHAFIT on the above and agreed:-

- (i) the recommendation that the Interim Steering Committee be renamed the Valley Food Court Operating Committee (VFCOC) and that membership should include the following persons from the Ministry of Home Affairs, Church, Public Health, Community, Vendors, MICUHAFIT, Police, Tourism and Agriculture:-
 - (a) Ms. Gina Brooks (Ministry of Tourism) Chair
 - (b) Mr. Shaynis Connor (DoI) Deputy Chair
 - (c) A representative from the Department of Agriculture other than the director who is conflicted
 - (d) Mr. Claudius Gumbs (Physical Planning)
 - (e) Mr. Vincent Carty (Environmental Health)
 - (f) An Officer designated by the Commissioner of Police
 - (g) A Church officer designated by the Right Rev Bishop L. Errol Brooks
 - (h) A representative from the Vendors/Vendors Association
 - (i) Recording Secretary to be assigned by PS MICUHAFIT
 - (j) Mr. Kenneth Hodge (Ministry of Home Affairs)
- (ii) the Key Immediate Challenges, short term upgrades and long term plans as identified by the Committee; and
- (iii) requested that the Committee revisit the proposed fee structure and resubmit by the second week in May, 2016 for Executive Council's consideration.

Action: PS, MICUHAFIT; PS, FIN; TOURISM PLANNER; ACC GEN

EX MIN 16/205

EXMEM 16/116 ANNUAL REPORT OF THE PAROLE BOARD

Parliamentary Secretary remained in attendance.

Council noted the Annual Report of the Parole Board and that it would be laid before the House of Assembly.

Action: PS, HSD; SOP

EX MIN 16/206

EXMEM 16/117 PAYMENT OF DEFERRED SALARY – MS X*[note on publication: names redacted to protect personal health information]*

Parliamentary Secretary remained in attendance.

Council agreed that Ms X, who is employed in the Royal Anguilla Police Force should be paid her deferred salary of EC\$57,718.56 to assist her with costs associated with her medical condition.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: COP; PS, FIN; PS, EDICTLP; PS, PA; ACC GEN

EX MIN 16/207

EXMEM 16/118 PAYMENT OF DEFERRED SALARY – MR Y*[note on publication: names redacted to protect personal health information]*

Parliamentary Secretary remained in attendance.

Council agreed that Mr Y, who is employed by the Anguilla Public Service should be paid his deferred salary of EC\$14,616.89 to assist him with costs associated with his wife's medical condition.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: COC; PS, FIN; PS, EDICTLP; PS, PA; ACC GEN

EX MIN 16/208

EXMEM 16/119 PAYMENT OF DEFERRED SALARY – MS Z*[note on publication: names redacted to protect personal health information]*

Parliamentary Secretary remained in attendance.

Council agreed that Ms Z, who is employed by the Anguilla Public Service should be paid her deferred salary of EC\$15,930.03 to assist her with costs associated with her father's medical condition.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PS, FIN; PS, EDICTLP; PAS, FIN; PS, PA; ACC GEN

ORAL MENTION

EX MIN 16/209

OVERSEAS TRAVEL

Parliamentary Secretary remained in attendance.

The Hon Chief Minister & Minister of Finance informed Council that he and the

Hon Minister of Social Development would be off island for the period 5th to 9th April, 2016, attending to matters pertaining to the implementation of a National Health Insurance System. The Hon Minister of Social Development would continue on to Jamaica to attend a UWI Meeting prior to going on leave. He will return on the 14th April, 2016.

Council noted that the Hon Attorney General would be off island for the period 24th March to 11th April, 2016, first to attend a Child Safeguarding Conference in Miami and then on annual leave.

Action: EXCO MEMBERS
